



Cedarcrest Elementary School
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Commission scolaire English-Montréal
English Montreal School Board

**CEDARCREST SCHOOL
Governing Board Meeting Minutes
Tuesday, December 5th, 2023**

Attendees - Members:

Maria Argyriou, Lorraine Belanger, Andrew Mangal, Karen Der, Marylène Favreau, April Luong, Gianna Melillo, Jessica Sabatini, Geneviève Shano, Jayshree Sirmour, Georgia Stamatopoulos

Absentees – Members:

Public in Attendance: None

1. WELCOME AND OPENING REMARKS

The meeting was held in person at Cedarcrest. The meeting started at 6:34 PM.

2. ADDITIONS TO THE AGENDA

None

3. ADOPTION OF THE AGENDA

Motion to adopt today's Agenda as amended was put forth by Georgia Stamatopoulos, seconded by Gianna Melillo and carried by members in attendance.

4. REVIEW OF THE MINUTES FROM NOV. 6, 2023 MEETING

Minutes were approved as drafted.

5. APPROVAL OF MINUTES

Motion to approve the November 6th, 2023 Meeting Minutes was put forth by Maria Argyriou, seconded by Georgia Stamatopoulos and carried by members in attendance.

6. BUSINESS ISSUES

a. Profile of Education Plan

- School Profile document was presented to the board members by the principal.
- Minor edits / clarifications were made.
- A revised version will be circulated, and approval will be done via e-vote.

b. Anti-bullying / Anti-violence Action Plan

- Principal presented the document to the GB in addition to changes made during the day today.

Motion to approve the Anti-bullying / Anti-violence Action Plan was put forth by Jessica Sabatini, seconded by Karen Der, and carried by members in attendance.

c. Construction update

- A meeting for the tendering process was held with Cedarcrest site visit
- Project going to tender in December 2023
- Updated general overall timeline
 - Spring 2024: Set up mobile classroom into the yard
 - Summer 2024: Filling cracks on the south side of the building before students and staff come back in August
 - North wing will be cut off, downstairs first, given that it's the main priority with demo work in late summer/early fall
 -

d. Grade 5 end of year field trip Old Montreal – Dinner meal options

- The restaurant needs to accommodate various meal needs

e. Communication of GB Meeting dates

- It is important to communicate the dates of the meetings to the Cedarcrest community
- This information will be communicated in the monthly Principal's Newsletter

f. Selecting criteria for the appointment of a principle

Move to next meeting

7. REPORTS

a. Principal's Report: Andrew Mangal

- Cycle 1 classes Mount Royal outing was a success
- Diwali celebration with samosas and story telling
- Remembrance Day activities were affected by the strike
- Parent teach interviews were rescheduled, including grad committee for bake sale
- New photocopiers came in are installed
- New smart board (3)
- Educational project, focus group last meeting, major themes include:
 - Meeting the needs of special needs students and culturally diverse population
 - Incorporation of technologies
 - Meeting the needs of all students
- New dismissal change process with online form is working well so far

b. Teacher's Report: Gianna Melillo

- Educazoo preschool level on Novembre 20th, activity went well
- Some field trips are in the planning
- K4 sent their letters to Santa
- Suggestion to send holiday cards to retirement residences

c. Commissioner's Report

- There was no Commissioner Report.

d. EMSB Parents Committee Report: Jessica

- Next meeting is Thursday
- PC's president, response from minister confirmation:
 - No one should lose the certificate once issued
 - Certificate of eligibility has to be issued before 18 years old
 - Grandfather clause is gone due to bill 96

e. Daycare Report: Georgia Stamatopoulos

Changes to daycare handbook:

- Changes to Registration (Page 4, #4A)
 - Parents/guardians must provide daycare staff with a **minimum of five (5) days' notice** if changes to the child's status or file need to be made.
- Modes of Payments (Page 8, #7A)

- Payment must be made by the 15th of each month for the service rendered during the previous month. What appears on the statement of account must reflect what is written in the Daycare Handbook.
- Late Payments (Page 8, #7B)
 - To avoid bad debts and uncollected monies for long periods of time, please follow the procedure for late payments outlined in the Daycare Handbook.
- Injuries and Emergencies (Page 10, #9E)
 - Call the parent/guardian right away!
- Parent Agreement Form (Page 11)
 - When parents/guardians return the signed *Parent Agreement Form*, attach it to their child(ren)'s *Daycare Registration Form*.

Motion to approve the changes to the Daycare Handbook was put forth by Gianna Melillo, seconded by Karen Der, and carried by members in attendance.

f. Home & School Report: Karen Der

- Halloween activities went very well other than the incident with the smoke alarm
- Bowling H&S event on December 3rd, successful with 90 participants
- Last section of lockers, the supplier's timeline is January 2024
- S-hooks for snow pants on lockers: H&S will order more
- December 21st: Breakfast with Santa, pijama day and bingo
- December 15th: holiday movie night in the gym
- Grad bake sale yielded \$1,800 profits
- Krispy cream and pizza kit order deadline is this week

8. QUESTION PERIOD

- Bus strike: Transco, no change in situation

9. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 8:07 PM.

Minutes By: April Luong

Signature: Chair, Karen Der